

Minutes for:

**EASTERN IOWA REGIONAL HOUSING CORPORATION
HOUSING TRUST FUND (EIRHC HTF)
Board Meeting**

DATE: Thursday, May 16, 2024

TIME: 9:00 a.m.

PLACE Zoom/Phone Meeting

Present:

City/County

Tim Vick
City of Manchester
Delaware County

Nin Flagel
Board of Supervisors
Jackson County

Brian Wagner
City of Tipton
Cedar County

Sandra Gassman
City of Epworth
Dubuque County

Steve Lindner
City of DeWitt
Clinton County

Private

VACANT
Delaware County

Matt Tranel
Maquoketa State Bank
Jackson County

Lynn Pinegar
Community State Bank
Cedar County

Vacant
Dubuque County

Angela Rheingans
Clinton County

Economic Development

Donna Boss
Del County Economics Dev.
Delaware County

Teresa Weinschnek
City of Preston
Jackson County

Brad Ludwig
Cascade Economic Development
Dubuque County

Derek Olberding
Fidelity Bank
Cedar County

Vacant
Clinton County

Others Present: None

Staff Present: Carl Reimer, Michelle Schnier, Christine Efferding

**** A Quorum was present***

Call to Order

Lindner called the Eastern Iowa Regional Housing Corporation Housing Trust Fund (EIRHC HTF) Board meeting to order at 9:04 a.m.

The members of the EIRHC HTF are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa, and due to the limited agenda for this meeting, relatively short period of time that this meeting is expected to be held, the expense of transporting the board members in person is impractical. The meeting is being held by phone or internet means originating from the ECIA offices in Dubuque. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Review and Approve the Agenda for the EIRHC Housing Trust Fund (HTF) May 16, 2024, Board Meeting

Motion by Vick, second by Olberding to approve the Agenda for the EIRHC HTF May 16, 2024, Board Meeting. The motion passed unanimously.

Review and Approve the Minutes of the EIRHC Housing Trust Fund (HTF) February 15, 2024, Board Meeting

Motion by Vick, second by Pinegar to approve the minutes from the EIRHC HTF February 15, 2024, Board Meeting. The motion passed unanimously.

Review and Approve EIRHC Housing Trust Fund (HTF) program expenditures for February 2024 – April 2024

Reimer presented the EIRHC HTF expenditures for February 2024 – April 2024 for approval, explaining the expenditures are normal and routine. Both Tallgrass DeWitt and City of Calamus have been expended the full award amount.

Motion by Olberding, second by Flagel to approve the program expenditures for February 2024 – April 2024. The motion passed unanimously.

Report on 2023 EIRHC Housing Trust Fund (HTF) Project Activities

Reimer indicated that the 2023 project funds will need to be expended by December 31, 2024. The owner-occupied unit is just starting to get some work done. The others are on target to be expended.

Report on 2024 EIRHC Housing Trust Fund (HTF) Project Activities

Reimer indicated that the 2024 project funds will need to be expended by December 31, 2025. Most of the awards still have their full amount remaining with the exception of a couple owner occupied spaced. Reimer is going to send the flier to board members to promote this opportunity,

Review and Discuss Housing Assistance Plan

Reimer indicated this plan is submitted each year. The only thing to review is the application fees, type of assistance, etc. Reimer recommends keeping it as is. Board members agreed that if the system is working to keep it as is.

Other Business

Reimer will be putting a notice in local newspapers in June for the 2025 funding round. Applications will be accepted through the first week in August. Reimer indicated plenty of funds will be available.

Additionally, the board is looking for a few board members to fill vacant positions. Reimer asked the board to please send any suggestions his way.

Next Board Meetings Scheduled:

Vick indicated that the next EIRHC HTF Board meetings are listed on the agenda. Efferding will send calendar invites to the board for the next year. These meetings are currently scheduled as follows:

August 15, 2024, at 9:00 am
November 21, 2024, at 9:00 am
February 20, 2025, at 9:00 am
May 15, 2025, at 9:00 am

Adjournment

Motion by Olberding, second by Vick to adjourn the EIRHC HTF meeting at 9:14 a.m. The motion passed unanimously.

Respectfully submitted,

Michelle Schnier
Director of Housing and Support Services